



**CANADIAN SOCIETY OF SAFETY
ENGINEERING
Newfoundland and Labrador
Minutes of General Meeting**

Meeting Type: General Executive AGM Other

Date: February 8, 2023

Location: Zoom

Commenced: 12:10 PM

Adjourned: 1:15 PM

In Attendance:

Paul Westcott

Sean Budgell

Denise Stirling

Trina Byrne

Carol Ann Griffin

Jennifer Rose

Brian Taite

Laurie Martin

Mark Balsom

Kevin Austin (Vice Chair – Calgary Chapter)

Agenda:

1.0 Call to Order

- Meeting called to order at 12:10 pm

2.0 Safety Moment

- Paul Wescott mentioned about ensuring before leaving in the car, this time of year, it is important that the wipers are fully cleared off ice so that they do not stick on or break off when trying to use.
- Sean Budgell noted that it is also important to turn off wipers before exiting the car so that if you use a car starter, you are not burning out the motor when it tries to move but is iced or snowed on so that it cannot move.
- Mark Balsom also noted that some people leave their wipers up and out and that this is not good for the wipers either.

3.0 Chair's Report/Presentation

- Welcomed 7 new members to our Chapter.

- Discussed Chapter update, which included year end social on November 30 and booth at WorkplaceNL Symposium.
- Prize draw for attendance to 2022 Chapter activities. Winner was Denise Stirling.
- Dates of upcoming events shared and included:
 - ❖ CSSE National AGM in March. Exact date to be determined.
 - ❖ May 7 to 13 is Occupational Safety and Health Week.
 - ❖ May 7 is Steps for Life Walk in St. John's
 - ❖ May 11 to 13 is NIOSH Conference in Gander.
- If anyone has items to add or share about health and safety events happening within Newfoundland and Labrador, let the executive know and they will add it to their information.
- Communications will continue to be sent out through event calendars and eblasts from National's help desk.
- Nothing additional to note at this time.
- Question was asked if we will be having events for Safety and Health Week in the past, such as flag raising at confederation building or event with WorkplaceNL. Executive to look into this further. Maybe something we do as Atlantic Chapter. Mark Balsom noted he will send template for activities to Carol Ann.
- Revoking of Chapter funds. Carol Ann noted that all funds will be provided to National as chapter has been dissolved by National.
- Discussed reorganization of 7 Chapters into one Regional Chapter. Sean Budgett noted that the virtual meeting in December was all over the place and that no questions were answered, lots of going in circles.
- Update on CSSE reorganization timelines:
 - ❖ January 16, 2023 – Revocation of Chapter charters. Former executive will stay in place until new Chapter layout has been determined/finalized. What is being discussed at this time is past chairs having a seat as well as there be Committees put into place to assist new executive.
 - ❖ January 2023 – Atlantic Chapters leadership discussions – ongoing.
 - ❖ February 24, 2023 – National Forum. Mark Balsom asked if this was like the forums that took place with past and present executive members. Trina checked and this is an executive forum, not a leadership forum.
 - ❖ March 2023 – Annual general meeting.
 - ❖ Mark Balsom noted that during COVID-19, CSSE members needed support from National on dealing with such an issue and nothing was provided by National to help members.

4.0 Discussion on New Atlantic Chapter

- Looking at it being rotational from old chapters on the Regional Structure.

- Will set up so that there will still be in-person as well as online meetings.
- Want to keep partnerships intact.
- Possibility of conferences within region.
- Concerns by membership on all locations/previous Chapters having a voice with the new set up.

5.0 PDC

- Paul Westcott noted that it will take place in Edmonton in 2024.
- Dates are for around July 10 to 19 (rough estimate).
- Decision to change time of year made by board.
- Potential affect it will have on attendance with it being during the holiday season.
- Members hope to see it back to Newfoundland since it was cancelled in 2020 due to COVID-19.

Minutes taken by: Denise Stirling, Secretary NL Chapter