



**CANADIAN SOCIETY OF SAFETY
ENGINEERING
Newfoundland and Labrador
Minutes of General Meeting**

Meeting Type: General AGM
 Executive Other

Date: June 30, 2022

Location: Team's Meeting

Commenced: 12:05 PM

Adjourned: 1:00 PM

In Attendance:

Laurie Martin
Denise Stirling
Paul Westcott

Christian Fournier
Katrina Hynes
Jennifer Rose

Agenda:

1.0 Call to Order

- Meeting called to order at 12:05 pm

2.0 Chair's Report

- Terms of Reference for the Chapter passed at the last meeting.
- Mark Balsom attended the NIOSH conference and presented at the start of the conference on the CSSE.
- Donation was made to the Steps for Life by the Chapter.
- The Chapter had two presenters this year that went well, and included Christina Marshall with Made Safe NL and Alex Power a retired OHS Officer for the province.
- The Chapter spent some money this year on face masks, mental health training for some CSSE members, and paid for 2 members to attend the virtual NIOSH conference.
- As of May 31, 2022, the Chapter has a total from both accounts of \$14,086.00.

3.0 Presentation

- Christian Fournier, the CSSE Regional Vice President Atlantic, presented on what is happening Nationally with the CSSE.
- Safety and Health Week for the Atlantic provinces went well this year with great feedback on the presentations. The plan for 2023 is to start in January of 2023 to plan the activities/speakers so that it gives time for all Chapters to put forward presentations and assist with the week.
- National has put together a recruitment plan that will be sent out to members in the next week or two. Part of this plan is to provide a discount to current members that are able to get a new member to join CSSE.
- The next CSSE PDC will be in Edmonton in 2024 and will mark the 70th anniversary of the CSSE. The reason for the delay was due to past deals in which money was lost for bookings.
- CSSE has lost their non-profit nationally at this time and they are working to get this back. They have hired an accounting firm to get statements from all Chapters and some of the Chapters are closing down.

4.0 Election

- Paul went through as the past chair on the election results. The deadline was on June 11th and there was only one nomination per category.
- Carol Ann Griffin was nominated as chair and has accepted the position. Carol Ann is new to the Chapter Executive and is the Senior Associate with the RedLands Group and is a medical responder with St. John Ambulance. Jennifer Rose was nominated as Treasurer and accepted the position to stay in her current role with the Executive.
- Laurie noted that she is stepping away from the executive and Paul has agreed to stay on as Past Chair.

5.0 Discussion

- Jennifer asked about the Financial report from National. Christian said that the financial statements from 2015 to 2020 are available on the website and that they are working on last years financials. Currently National has approximately \$900,000 in the bank.
- Christian noted that some Chapters, such as the Edmonton Chapter, has opened up their meetings with speaking to other Chapters nationally. He also mentioned that he is hoping to attend Chapter meetings in the fall.
- National has set up an outreach Committee to get feedback from members and the website has been updated. Laurie noted that there is more of a presence on LinkedIn and the help desk has improved.
- Paul noted he is the chair for the CSHSC audit team to review maintenance points and urged people to update their information as they complete their points and not wait until after the 5 years has passed.

- Katrina noted that she is attending the Essential Value of OHS Management Systems course on July 16 and 17.

Minutes taken by: Denise Stirling, Secretary NL Chapter