# General Meeting

**Date:** February 14th, 2018

**Place:** Clow Canada Saint John, NB

**Time:** 12:30pm – 1:00 pm Meet and Greet

1:00pm – 2:00 pm General Meeting

2:00pm - 3:00 pm Plant Tour

In Attendance:

Darrel Nickerson

Jamie Pellegrini

Dan Anderson

Cody Arnold

Shawn Reilly

Dan Oulette

Yevgen Yevsyeyev

Danny Webster

Chris Waites

Deborah Blackmore

Pam Pennington

Christian Fournier

Greg Fergus

### AGENDA:

1. Call to Order

Meeting called to order by Chair, Darrel Nickerson

1. Approval of Agenda

Introductions

Dan Oulette – Sign in, emergency route, muster station, washroom and snacks/drinks

1. Previous Meeting Minutes

Will post Oct 2017 Gen Mtg minutes on website

1. Correspondence

New website – same url as previously but using a different platform (NationBuilder)

Received from national office:

* Emily sent a PowerPoint – Promo for CSSE
* Emily sent CSSE PDC 2018 promo postcards (Niagara)
* Renzo - call for papers for CSSE Online Journal. Info posted on CSSE website but Darrel will send the information to membership which includes a link to author guidelines.

1. President’s Report – see attached

Highlights:

* BOD met in December 2017 to plan for programming and meetings for 2018.
* Thanks to Mike Berube and Christian Fournier re: website work/point person
* Postcard – PDC 2018 promo
* National will be providing one free PDC registration per region. Each member attending the CSSE mtgs will be entered in the draw – one entry per CSSE NB Chapter meeting you attend. Draw to take place at the end of May.
* CSSE NB will continue with draw for a PDC registration or a CHSC course – Draw in Bathurst in August.
* Twitter acct – more details to come on how to tweet, who has access, etc. CSSE NB twitter acct is: csse\_nb
* Web Site – we had our own website and have moved to NationBuilder. CSSE National has a new platform and we’ll move to that later. The reason for moving to NationBuilder - it will save us money on the move to CSSE national’s new platform down the road. We will no longer pay the web hosting monthly fee after Feb 2018 but will maintain our url. Darrel and Dan gave an overview of NationBuilder.

1. Financial Report – Darrel presented as Ed had to leave at noon.

* $22,694.18 in the bank – good but as a Not-for-Profit
* 2018 Budget prepared and reviewed prior to sending to national. We’ll have a loss of approximately $6,000.
* New Budget items – NOASH Launch 2019 in Saint John. Although national pays for this we’ve proactively set money aside to help with unexpected expenses.
* Professional Development – set money aside to pay for potential topics. We’re considering something related to marijuana legislation (July 2018).
* We’re exploring the idea of a new central address for CSSE - NB Chapter at a location such as UPS.
* Assigned $1,000 for a Charity Donation – charity to be determined.
* Budget is available here and will be posted on website.

If you have questions feel free to reach out.

1. Committee Reports
   * 1. NAOSH

Jamie presented NAOSH Report for NB – info to be posted on the website soon

Christian indicated he’ll help with Moncton but we need a rep there as well.

Speakers needed – Pam Pinnington (CBI) offered as a speaker

* + 1. WorkSafeNB Conference

Grant Aune had to leave at noon so Darrel provide his update. CSSE has a seat on the WSNB Conference committee and Grant is waiting for their first committee meeting (kick-off mtg) around the end of February.

* + 1. Professional Development

Jim Arsenault was not in attendance so Darrel spoke on his behalf. There has been no updates for professional development other than the marijuana discussed we began at the planning meeting. WorkSafe and UNB have both had presentation/workshops. We’ll explore this idea for our chapter related to “What we need to know?” This will be a way for CSSE NB to promote safety in NB. Stay tuned.

* + 1. Membership – 105 members – 1 new on in Jan 22nd.
    2. Social – There was a canoeing trip after the AGM but not may attended. Socials don’t seem to have a good response so we’re looking at more events around our CSSE meetings.

1. Unfinished Business

Nothing new

1. New Business

* *Steps for Life* - Pam Pinnington – Review and presentation of Threads for Life and Steps for Life fundraising walk in Saint John and Fredericton – Walk - May 6th, 2018. Pam passed out pamphlets and posters. She also indicated Kevin Bonnis agreed to give CSSE lettering on both the Fredericton and Saint John t-shirts for $2,000 donation. Pam also added there is a Steps for Life Facebook page and a walk for Moncton being discussed for next year.
* *Near Misses* – Cody Arnold from Bird Construction ask how others are recording and communicating near misses in their organizations. How are they being communicated to the front line? There were a few responses:
  + Christian Fournier suggested the use – Communication on TV’s PPT at facility
  + Intelex or central database system – Chris Waites
  + Yammer – Jamie Pellegrini
  + Constant Contact e-mail – Shawn Reilly
* *Scene Safety* – looking for safety staff – all experience levels. They’ll be able to advertise on CSSE NB website at no cost since they were a NAOSH sponsor.

1. Open Discussion – NA
2. Next Meeting: April 25th, 2018 – Moncton Bird Construction – Crowne Plaza Meeting - Tour facility

Detailed safety gear to be communicated.

Attempting to organize an AIHA presentation for that meeting.

1. Adjournment
2. Clow Canada plant tour