



New Brunswick Chapter

Annual General Meeting Minutes

Delta Brunswick
Saint John, NB
September 27, 2009

Attendees:

Greg Doran	Jacobs Industrial Services Ltd.	Secretary
Barbara McFarlane	NBFISA	Second Vice
Bruce Harquail	WorkSafeNB	Treasurer
Steve LeBlanc	Bird Construction Company	Director
Roy Silliker	NBCSA	Member
Lindy Silliker	NBCSA	Guest
Gail Levesque	NB Power	Member
Gary Driscoll	Xstrata	Member
Wayne MacAllister	Maple Leaf Homes	Member
Barry Keith	Graymont (NB) Inc.	Member
Jerry Doucett	City of Moncton	Member
Tony Henderson	Safety Source Ltd.	Member
Judy Doucett	JJ's Instructions	Guest
Debbie Richard	Maple Leaf Consumer Foods Ltd.	Member
Ross Henderson	Safety Source Ltd.	Guest
Justin Neate	Safety Source Ltd.	Guest
Fred Bron	Student	Member
Dave McLeod	Kimber & Tucker	Member
Greg Fergus	Moosehead Breweries Ltd.	Member
Frank Britten	NB Power	Member
Dan Keys	Versatile Training	Member
Joanne Betts	Moncton Plumbing	Member
Joyce Brown	NB DOT	Director
Erik Matchett	NB Power	Member
Jean-Yves Breau	Bell Aliant	Member
Mary Lee Dawson	Safety Resources Consulting	Regional VP
Bruno Gagne	McCain Foods, Grand Falls	Member
Daniel Ouellette	McCain Foods, Grand Falls	Member
Bill Nichol	WorkSafeNB	Member
Ross Moulard	Irving Pulp & Paper	Member
Sherry Wallace	Levitt Safety Ltd.	Guest
Shelley O'Dell	Coast Tire & Auto Service Ltd.	Member
Katrina Staples	McCain Foods (Canada)	Member
Carol Ferguson-Scott	Stantec	Member
Bernard Beukeveld	Beukeveld & Associates	Member
Derrick Murray	WorkSafeNB	Member



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Clinton Sharpe
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NB Power

Chair

Call to Order:

Call to order: 1:05 p.m.

Introductions

Approval of Agenda: Moved, Roy Silliker. Second, Bill Nichol.

Introduction of Guest Speaker – Mr. Rich Robillard, H & S Integrated, followed by presentation on A & D Testing.

Approval of Minutes, 2008 AGM: Moved, Bernard Beukeveld. Second, Steve LeBlanc.

Question asked regarding status of CSA Standard on Confined Space.

R. Moulard replied that Roland Roy (WorkSafeNB) had indicated to him that one or two meetings of the CSA Technical Committee have yet to be held.

G. Doran commented that the delegate bags for the conference contain a reference card detailing how to gain free online access to all CSA Standards referenced in OHS legislation.

B. Nichol clarified that the creation of a new CSA standard does not lead automatically to adoption in OHS legislation.

Correspondence: Reviewed by G. Doran

Financial Report:

Balance as of December 31, 2008: \$5299.65

Balance as of September 1, 2009: \$9915.68

Total income for 2009: \$15030.00

B. Harquail observed that the Chapter still had not received its membership rebate for 2009.

M.L. Dawson reported that CSSE National implemented a requirement that Chapters must request the rebate.

Total expenditures for 2009 to date: \$9447.00

Motion to approve Financial Report: Moved, B. Harquail. Second, J. Doucett.

C. Sharpe requested volunteers to fill the role of Financial Auditors for 2009. M.L. Dawson and J. Betts put their names forward.

Motion to accept: Moved, B. Nichol. Second, B. Harquail.

Correspondence:

G. Doran reviewed the following:

Request from Xstrata Zinc, Brunswick Smelter for members interested in cost-sharing on 2-day CSA course on fall protection. Contact G. Doran for details.



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Review of recall on MSA V-Guard hardhats with manufacture date of March 2008. Article will accompany these Minutes.

Review of email from CSSE National: Call for Presentations – 2010 PDC

Review of Safety Bulletin – Miller Back Biter Lanyards: Defective locking keeper Model 8798B. Contact G. Doran for details.

Review of job posting for Environmental Safety Engineer near Quebec.

Review of job posting for Industrial Hygienist for Fraser Papers.

Membership:

Two new members have joined since the last meeting: LeRoy Neilson, Canada Bread and Craig Journeay.

Welcome.

Reports from Committees:

NAOSH Week Committee

The first meeting of the 2010 committee will take place on October 8, 2009.

B. Beukeveld asked the question of how the Committee felt about WorkSafeNB and HRSDC pulling its support away from NAOSH Week. B. McFarlane noted that no change has been observed in terms of support; both groups are still well-represented.

WHSCC Conference Committee

Registration for the Conference follows the AGM.

Social Committee

The June social event was a success with an excellent time had by all, with very topical seminars presented. The group is working toward having similar success in 2010.

In the evening, after the AGM and the WorkSafeNB dinner, the Chapter will be hosting a hospitality room.

Education Committee

The Generic Orientation package as it has been developed to-date was reviewed. The package will be passed to executives (Andy Rauska and Perley Brewer) with WorkSafeNB to review. The goal is to have this tool made available on the WorkSafeNB website. S. LeBlanc noted that the document follows the 'new' definition of 'new employee' that is currently in legislation pending approval. R. Silliker noted that these recommended changes are currently stalled with the Board of Directors. While not yet complete, comments on the package from those in attendance were positive. S. LeBlanc noted that the package will move forward regardless of whether or not the legislation is passed. C. Sharpe commented that the document will cover the basics of legislated requirements. C. Ferguson-Scott asked if members of the CSSE will be able to use the document even if WorkSafeNB does not



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approve it. It was noted that the document could easily be posted to the CSSE Website under the NB Chapter for review.

Programme Committee

J. Brown thanked everyone who has provided venues for meetings in 2009, and asked that anyone interested in hosting a meeting in 2010 to let her know. C. Sharpe noted that local presenters from hosting companies are always welcome.

The next meeting will be held on November 4, 2009 at CFB Gagetown

Awards & Recognition

On behalf of Lee Mercer, G. Doran distributed membership pins.

Members must be present at the AGM to receive their pins.

Nomination Committee

B. Nichol reviewed the Committee's recommendations.

With the position of First Vice vacated by Mike Allen, the committee recommended that B. McFarlane move by succession from Second Vice to First Vice for a one-year term.

Following with past practice whereby the position of Second Vice is filled by a current member of the Executive, the committee recommended that B. Harquail move from Treasurer to Second Vice for a one-year term.

The Committee recommended Mike Berubé (NBFISA) for the position of Treasurer, and Shelley O'Dell (Coast Tire) for the position of Director (as vacated by Garry Prosser).

C. Sharpe requested nominations from the floor for Treasurer – voiced three times. No nominations were brought forward.

Motion that nominations cease: B. Harquail.
Mike Berubé acclaimed.

C. Sharpe requested mover to accept the Committee's nomination of B. Harquail to Second Vice. Moved, J. Doucett. Second, W. MacAllister.

C. Sharpe requested nominations from the floor for Director – voiced three times. No nominations were brought forward.

Motion that nominations cease: G. Levesque.
Shelley O'Dell acclaimed.

Congratulations were offered to the group.

New Business:

None.



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Open Discussion:

Motion to have Executive review and update Bylaws as required: Moved, B. McFarlane.
Second, R. Silliker.

Report from Atlantic Region Vice President: M.L. Dawson
M.L. Dawson reported that Wayne Corrigan from the PEI Chapter had received the award for Safety Professional of the Year at the PDC in Calgary.

The launch for NAOSH Week 2010 will be in Charlottetown in May of 2010.

The PDC for 2010 will be held in Halifax.

M.L. Dawson reported that INSHPO (the international safety organization representing 17 countries) held their Executive Meeting during the PDC in Calgary.

With regards to emails sent recently by 'Dan the Safety Man', M.L. Dawson discussed the CSSE's policy on using the email address list. Members cannot use the list for commercial purposes. The sender was contacted by CSSE National to notify him that he was in violation of the policy, and to advise him to desist.

S. O'Dell and others present commented that they have been still receiving emails within the last two weeks. M.L. Dawson advised members to email the sender (cc to Wayne Glover at CSSE National) requesting that he remove them from the distribution list.

M.L. Dawson reported on the changing requirements for the CHSC designation. As of January 1, 2010 the requirements will include six courses (from the current three), five years of work experience in the previous seven calendar years, a degree or diploma or post secondary education with at least three hundred hours of class time. A maintenance component has also been added, including a requirement that holders work a minimum of nine hundred hours per year. Current CHSCs will have five years to pick up the extra three courses.

B. Beukeveld noted his surprise that the Chapter has to ask for the membership rebate from National. He motioned that a letter be written to National to remove the requirement.
No second.

A question was raised about the use of the CSSE logo in the presentation by Rich Robillard. The observation was made that members may use the logo 'CSSE Member' as long as they remain members in good standing.

F. Bron commented that he hopes more people will begin using the lending library document that is currently posted in the NB Chapters Members area of the CSSE website. He is currently looking for a copy of the CSA Z1000 Standard. A question was asked about



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whether the Chapter has a budget for purchasing resource material. C. Sharpe noted that there is not. C. Sharpe suggested that NB Power will make a list of resources that it is prepared to loan out that can be added to the lending library. Other companies are encouraged to do likewise.

C. Sharpe thanked all members who were able to attend the AGM, and also thanked the conference and hospitality room sponsors.

New members and guests are always welcome.

Motion to adjourn: B. Harquail.

Next Executive meeting: November 4, 2009

**Next General meeting: November 4, 2009
CFB Gagetown**

(NOTE: Members with an interest in hosting a meeting or sponsoring an event in 2010, please let J. Brown or G. Doran know.)

Respectfully Submitted,

Greg Doran, B.A., CRSP
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