



New Brunswick Chapter

## **Annual General Meeting Minutes** **Crowne Plaza Fredericton NB, October 3, 2018**

### **Call to Order**

Meeting Called to Order by Grant Aune: 1:00 pm

**Roll Call** : (see attached)

### **Approval of Agenda**

Approval of the Agenda – Moved by Bruce Harquail 2<sup>nd</sup> Cody Arnold

### **1. Previous Meeting Minutes**

Reviewed by Grant Aune, there were no amendments

Moved by: Shawn Reilly, 2<sup>nd</sup> by Roy Silliker to accept Meeting minutes as presented.

### **2. Correspondence**

No new correspondence

### **3. President's Report** – see attached

Highlights:

- Thanks to Darrel for his role as Chapter Chair for the past two years.
- Thanks to current executive for their hard work
- National Launch of NAOSH 2019 happening in New Brunswick
- Goal to increase membership in Northern New Brunswick and possibly linking up with the new Quebec Chapter for at least one meeting this year.

### **4. Financial Report** –submitted by Treasurer Ed MacFarlane and read by Grant ( attached)

- Current Bank Balance \$24,663.97

Moved by Joanne Betts and 2<sup>nd</sup> by Darcy Webster to accept the financial report as presented.

### **5. Committee Reports**

a) NAOSH

In Jamie's absence Christian Fournier gave the NAOSH Report.(attached)

- There will be a NAOSH meeting following the AGM.



## New Brunswick Chapter

### b) WorkSafeNB Conference

Grant gave the WSNB report.

- Our 1<sup>st</sup> Vice Deborah Blackmore will be the CSSE Representative on the WSNB Planning Committee for the 2019 Conference.
- Our Chapter has three speakers in the 2018 Conference

### • Professional Development

Jim Arsenault delivered the Professional Development report.

- Has been in touch with Glyn Jones re: Mentorship and plans to follow up with him. Get involved was the overall message

### c) Membership/Awards

Report given by Shelley O'Dell

- 95 members – 10 new members in 2018
- Membership Acknowledgment pins years were presented to the members attending the meeting. Pins for those not in attendance will be mailed (recipient list attached).

### Awards:

#### Outstanding Service to the Profession:

- Jamie Pellegrini - Certificate
- Christian Fournier –Chapter Award
- Darrel Nickerson – Regional Award

#### Outstanding Service to the CSSE

- Darrel Nickerson – Chapter Award

Shelley Asked for Assistance with next year's awards nomination- Shelley Poirier, Reza Mahboob and Rob Eagar will assist.

#### Activities

- Mike J and Jamie took part in Safety day in Saint John
- Christian took part in the event in Bathurst.
- Grant gave a brief overview of the national CSSE Conference in Niagara Falls. Our chapter was well represented.



## New Brunswick Chapter

### d) Unfinished Business

Nothing new

### 6. New Business

**Financial auditors:** Jim Arsenault and Bruce Harquail

- **Future AGM Dates-** request from National that we change our AGM dates from the fall to the spring. This would align with National AGMs as well as other chapters. In order to change will need a vote from General Membership and before moving forward we will need to consult with By-Laws to see what needs to be done to change the date. Will ask Michael Brube to give Christian the Bylaws to post on the website.

**Elections-** Report given by: Dan Ouellette

#### **2018-2019 Board of Directors:**

Chair- Grant Aune

Past Past Chair- Dan Ouellette

1<sup>st</sup> Vice Deborah Blackmore

2<sup>nd</sup> Vice - Christian Fournier

Secretary- Shawn Reilly

Treasurer- Ed McFarland

Professional Development- Shelley Poirier

Fundraising- Jamie Pellegrini

Membership- Shelley O'Dell

Director at Large- Reza Mahboob

Director at Large- Cody Arnold

Director at Large- Steve Garnett

**Steps for Life:** Shelley O'Dell spoke to the need for volunteers for the Steps for Life walk- Rob Eagar volunteered to have someone from his team Co-chair the event.

**Adjournment** - 2:02pm Moved by Darcy Webster, 2<sup>nd</sup> Darrell Nickerson



New Brunswick Chapter

Presidents Report – October 3, 2018 meeting  
Crowne Plaza Hotel – Fredericton, New Brunswick

This is my first report as the new Chapter Chair, so it will be very short and to the point.

I first of all want to publicly thank Darrel for his efforts over the last two years and look forward to his Atlantic Canada National VP role. I'm very much looking forward to my next two years as Chapter Chair.

I want to thank our current executive for their continued hard work and I look forward to working with them and our new additions to the board moving forward.

The National Launch of NAOSH in 2019 is happening in New Brunswick and I'm looking forward to working with National to make this a memorable event,

My goal for my first year is to increase membership in Northern New Brunswick and potentially linking up with a new Chapter in Quebec for at least one meeting this year. In addition I would like to make every meeting an opportunity for members to network, learn and share knowledge and experience in the area of safety and wellness.

Lastly, I want to thank our membership for their continued support and encourage all of you to ask how you can get more involved to help make your association the best it can be.

Respectfully submitted,

Grant Aune  
Chair, New Brunswick Chapter  
Canadian Society of Safety Engineering

Financial Report October 3<sup>rd</sup>, 2018-10-02

Since our last report we have had only a few transactions.

In July and August we;

1. provided money for our lucky CSSE Conference draw recipient worth 943.00
2. paid 165.98 for meeting expenses
3. paid WSNB 1035.00 to put a booth in the conference
4. paid our NAOSH fee for city of Moncton Breakfast 1379.94
5. Catering for our CSSE meeting 243.22
6. Received a member rebate cheque from national worth 1595.00

Our chapter balance as of Today is \$24,663.97

Transactions are listed below.

<u>Transaction Date</u>	<u>Code</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
		Balance Forward			\$27,980.99
07-Jun-18	<u>CK</u>	NO.142	\$500.00		\$27,480.99
13-Jun-18	<u>IB</u>	505 KING STREE		\$500.00	\$27,980.99
14-Jun-18	<u>IB</u>	1241 PROSPECT		\$500.00	\$28,480.99
15-Jun-18	<u>IB</u>	505 KING STREE		\$500.00	\$28,980.99
19-Jun-18	<u>CK</u>	NO.153	\$2,513.90		\$26,467.09
28-Jun-18	<u>CK</u>	NO.145	\$130.98		\$26,336.11
12-Jul-18	<u>IB</u>	148 MAIN STREE		\$500.00	\$26,836.11
16-Jul-18	<u>CK</u>	NO.154	\$943.00		\$25,893.11
14-Aug-18	<u>CK</u>	NO.156	\$1,035.00		\$24,858.11
15-Aug-18	<u>CK</u>	NO.155	\$165.98		\$24,692.13
17-Aug-18	<u>CK</u>	NO.157	\$1,379.94		\$23,312.19
13-Sep-18	<u>CK</u>	NO.158	\$243.22		\$23,068.97
18-Sep-18	<u>IB</u>	1241 PROSPECT		\$1,595.00	\$24,663.97

## NAOSH 2018 report for AGM

### Seven Breakfast Events

36 Sponsors - \$15,500 sponsorship - \$4671.64 to the good once all the bills were paid

Total Spots available - 727

Registered – 563 – 77%

Attendance – 413 – 73%

### Issues –

1. Flooding – venue changed in Fredericton
2. Website – existing site changed mid-way through registration period
3. Speakers – requests and getting them for all venues difficult
4. Area Sponsors – not all venues have a rep and Christian stepped up to help in 3 areas

### New Items –

1. Follow-up Meeting on 2018 NAOSH – AGM
2. Prep-Meeting for 2019 NAOSH – AGM  
Using Conf calls and starting earlier
3. National NAOSH Launch Site – Saint John  
Work with Nat'l Launch Committee
4. Looking North – adding a few venues  
Campbellton and Tracadie
5. Start the talk on Succession planning for NAOSH Area Sponsors – mentoring  
  
I will discuss with existing area sponsors
6. Using New Website for payment / registration / e-mails

We will do a lot of communication on this and explain about how the new website will help us moving forward and sponsorship will be possible through the website

## 2018 Membership Acknowledgement

### 5 years (2013)

1. Daryl Ramsay
2. Lloyd Merriam
3. Deborah Blackmore
4. Stephen Vail
5. Jason Laing
6. Shelley Poirier
7. Jamie Pellegrini

### 10 years (2008)

1. Stephen Garnett
2. Jacques Theriault
3. Dainel Keys
4. Kim Froats
5. Shelley O'Dell
6. Julian Hogeterp
7. Eric Cormier
8. Sidney Riles
9. Shaun Nagle
10. Greg Fergus
11. Michael Berube
12. Bruno Gagne

### 15 years (2003)

1. Terry White
2. Wayne McAllister

### 20 years (1998)

1. Patrick Levesseur

### 25 years (1993)

1. Dana Young



New Brunswick Chapter  
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Name (Please print clearly)	Email	Signature
Shawn Zeile	reilly.shawn@rsttransport.com	
Darcy Webster	webster.darcy@johirving.com	
Jill Whitebone	Whitebone.Jill@BSTtransport.com	
Mehboob Reza	mehboob.reza@dnb.ca	
Roy Silliker	<del>R.Silliker</del> rsilliker@nbsca.ca	
Lindy Silliker	lsilliker@nbsca.ca	
Joanne Belts	joanne.belts@fundypros.com	
Shawna Doucette	doucette.shawna@midlandtransport.com	
Shari Melanson	melanson.shari@midlandtransport.com	
Seth Staples-Allen	Staples-allen.seth@midlandtransport.com	
Darrel Nickerson	nickerson.darrel@spiving.com	



Greg Feegus	Trump Pup & Paper	feegus.greg@trumpup.com
Rob Eagar	NB SOUTHERN RAIL	ROBERTO.NB@RAILWAYS.ca
WAYNE Mc ALLISTER	MADE LEAF NAMES INC.	wayne.allister@mlnames.ca
Jason Lang	McGinn Foods Canada	jason.lang@McGinn.ca
Jim ARSENIAULT	SAFETY SERVICES NEW BRUNSWICK	jmar@ssnb.ca
Cody Arnold	BIRD Construction	cody.arnold@bird.ca
Susi Chamberlain	RPC	susi.chamberlain@rpc.ca
Rachelle LeBlanc	hanson	lachelle@hanson.ca
Caroline Graham	WorkSafeNB	caroline.graham@ws-ts.nb.ca
EVAN Campbell	WorkSafe NB	Evan.Campbell@ws-ts.nb.ca
Eric Brideau	WorkSafe NB	eric.brideau@ws-ts.nb.ca
Bruce Fargues	WorkSafe NB	Bruce.fargues@ws-ts.nb.ca
JULIAN HOGETER	JD IRVING	hogeter.julian@jdirving.com
Christian Fournier	Fornebu Lumber	christian.fournier@fornelumber.com
Shelley onell	Worksafe NB	shelley.cidelle@ws-ts.nb.ca
Stephen Garnett	NB Power Nuclear	sgarnett@nbpower.com
Gavin Puma	DESI	gavin@desi.com

