

Canadian Society of Safety Engineering
Eastern Ontario Chapter

November 29, 2018
Ottawa Police Association
Ottawa ON

Attendance:

Chair – Pam Davis
Vice-Chair (Membership Development) – Lee-Anne Feltham (interim)
Secretary-Tammy Scantlebury
Treasurer- Tanya Hewitt
Director/NAOSH and Chapter Awards – Kimberly O’Connell
Director Education and Professional Development – Dianne Walsh
Director of Community Events – Cristina Paglierello (interim)
Director of Communications – Kevin Schmidt
Past Chair – Greg Swan (regrets)
Regional Vice President – Sue McLaren

See Attendance Sheet – 21 members, 7 non-members, 0 guests/students signed in
Food collected for Food Bank and Christmas Breakfast.

A. Meeting called to order at 8:30 a.m. by Pam Davis

B. **Roundtables**

Environmental Regulations 11.01 and 1234 have been updated.

Sponsor Trac Group (part of CBI Health Group). Joined CBI in 2017. Offering disability management services. Roots in rehabilitation services and are onsite. There are free consults with each professional service required at access. Will customize for what you have onsite (i.e. full adjudication or works in conjunction with third party to help get employee back to work by making sure someone is active in their treatment). If your third party provider knows your company is also working with them, there is the potential to have lower premiums. Can also do one off files if assistance required.

New things at CBI, working towards doing drug and alcohol testing, but looking for employers willing/wanting support. Also doing Cognitive Demands Analysis and ergonomic assessments for Federal government.

C. **Chapter Updates**

Keep connected on Facebook, Twitter...

Photo contest of Eastern Ontario send pictures you may have to pamela.davis7500@gmail.com, want to put on Chapter webpage. Picture size should be around 2000 x 800 pixels.

NAOSH changing their slogan so looking for input
“Innovating and Educating” OR “People, Passion and Prevention” Will go to trade unions and CLC to decide on slogan.

Volunteer Community Event: looking for volunteers for a Health and Safety Competition at the elementary school level. Handout was provided to give an idea on challenges and volunteers needed. Set up night before, so help needed for that. Mock workplace inspection and presentation. Then mystery challenge to do onsite. This is a community outreach for CSSE. Email Lee-Anne (all info in handout) if you want to help.

Socials will happen in May and September

CSSE booth at Ottawa PIP in October

D. Upcoming Meetings/Presentations

2019 Meetings:

January 31 – Aaron Derouin and Lynda Hunter – Fitness for Duty at Highlands Golf Course

February 28 - MOL

March 28 – Mental Health

May 9 – NAOSH week PD day

June 27 - OC Transpo tour Simulators (after work)

Oct. 31 TBD

Nov. 28 TBD

OCDSB Elementary H&S Skills Ontario in January with Lee-Anne Feltham – looking to expand into High Schools

One Workplace at a Time (Spring/Fall)

Membership:

CSSE booth at Ottawa PIP on Oct. 16th in Ottawa

Presentation – COR The Good the Bad and the Ugly – Glynn Jones

COR is certification process for Health and Safety Management Systems. Mechanics of the process discussed.

WP incidents are a result of

-human errors

-situational aspects

-environmental aspects

Plan, Do, Check, Act

What are bad things that can happen/Implements system/Measure/Change as needed.

OHSMSs are systems built for performance

Measure system against certifying partner...

Purpose of an audit is to assess system against a standard. Effectiveness is determined following a standardized 3 validation methods including a system review (documents), measuring employee engagement and understanding (interviews) and evidence of the system in action (Observations)

Auditor roll is to:

- Gather information, verify facts, compare information to a set of standards by specified validation methods

- Draw conclusions regarding system strengths and deficiencies and make meaningful suggestions for implementation

- Manage within the Code of Ethics

Skills such as but not inclusive:

- Verbal and written communication

- Interviewing, listening and observation

- Asking open ended questions to clarify

- Ability to analyze and interpret info

Pre-Audit preparation and meeting

Audit Phase (tour, doc review, interviews, observations, close out meeting

Post-Audit Phase (report, and submission, QA review, presentation)

Different certifying partners have different elements of requirements for OHSMS.

There are 2 major types of documents Directive documents and Operational Documents

What are you doing? Are you doing what you said?

Does COR make you safer? Cannot prove that. But it does allow for better communication around safety and COR certificate holders consistently have decreased total costs related to WCB and better performance records.

Draw/Door Prize

6 door prizes were drawn.

E. Adjournment: Meeting was adjourned at 9:52 a.m. by Pam Davis

Chair Signature: _____

Date: _____

Secretary Signature: _____

Date: _____